

Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

September 26, 2024

Thursday

3:00



Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

**SELACO WDB
10900 E 183rd Street, Suite 350
Cerritos, CA 90703**

**September 26, 2024
Thursday
3:00 PM – 5:00 PM**

Members of the public wishing to address the board must complete and return a public comment speaker card prior to the start of the meeting. Please contact Carol Reyes-Davis at carol.reyes@selaco.com

AGENDA

CALL TO ORDER	LeGaspi	
PLEDGE OF ALLEGIANCE	LeGaspi	
ROLL CALL	Espitia	
2024 – 2025		Page 1
PUBLIC COMMENTS	Wehage	
CHAIR'S COMMENTS	LeGaspi	
EXECUTIVE DIRECTOR'S MESSAGE / UPDATE / STAFF REPORT	Castro	
CONSENT CALENDAR	LeGaspi	
1A. Approval of Minutes July 25, 2024		3
1B. Approval of Fiscal Report 07/01/24 – 08/31/24		8
1C. Approval of Program Report for 07/01/24 – 08/31/24		21
ACTION ITEM (S):		
2. Approval to Submit an Application for Delivery of Career Services	Castro	45
3. Finalization of WIOA Negotiated Performance Numbers for PY 2024-2025 and PY 2025-2026	Castro	47

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4. Extension of Contract for ABC USD to Continue as Provider of WIOA In-School Youth	Castro	49
ONE STOP OPERATOR REPORT	Castro	
Presentation / Information / Recommendations		
ACTION ITEM (S): NONE		
INFORMATION ITEM (S):		
INFORMATION ITEM (S):		
1. Ethics Training AB1234	Castro	51
2. Notice of Resignation	Castro	52
3. 2024 Biennial Review Recertification	Castro	54
INTERESTING CORRESPONDENCE		
1. Success Stories	Castro	56
BOARD MEMBER COMMENTS	LeGaspi	
POLICY BOARD ITEMS/REQUESTS	LeGaspi	
AGENDA REQUESTS FOR NEXT MEETING	LeGaspi	
CHAIR'S CLOSE	LeGaspi	
ADJOURNMENT OF OPEN SESSION	LeGaspi	

Policy Board Meeting: October 15, 2024

Next Full WDB Meeting: October 24, 2024

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Materials related to an item on this agenda submitted to the SELACO WDB after distribution of the agenda packet are available for public inspection in the SELACO WDB office at 10900 E. 183rd Street, Suite 350, Cerritos, CA 90703 during normal business hours.



**SELACO WDB Board of Directors
Attendance Roster – PY 24/25**

Board Member	7/25/24	9/26/24	10/24/24	1/23/25	3/27/25	5/22/25
1. Burrell, Ashley Rehabilitation Organization	X					
2. Chan, Connie Public Employment Service	X					
3. Cueva, Sergio Business Representative City of Hawaiian Gardens	AE					
4. Drake, Aaron Business Representative City of Bellflower	X					
5. Espitia, Ben Secretary/Treasurer Labor Organization	X					
6. Gomez, Belle Education Entity	X					
7. Kucera, Kevin Labor Organization	AE					
8. LeGaspi, Richard Business Representative City of Norwalk	X					
9. Levine, Barbara Economic Development	AE					
10. McGehee, Shannon Business Representative City of Paramount	A					
11. Nam, Leila Business Representative City of Artesia	X					
12. Parada, Erika Business Representative City of Lakewood	AE					

Board Member	7/27/23	9/28/23	10/26/23	1/25/24	3/28/24	5/23/24
13. Perez, Genoveva Business Representative City of Paramount	X					
14. Polley, Tracy Business Representative City of Norwalk	X					
15. Rochin, Blanca Education Entity	AE					
16. Ryder, Tim Business Representative City of Hawaiian Gardens	AE					
17. Saucedo-Garcia, Cristina Business Representative City of Downey	AE					
18. Segura, Michael Business Representative City of Lakewood	X					
19. Shah, Jawahar Business Representative City of Cerritos	A					
20. Trivedi, Sanjay Business Representative City of Cerritos	AE					
21. Uttecht, Greg Business Representative City of Artesia	X					
22. Villareal, Rudy Labor Organization	X					
23. Wehage, Larry Chair Business Representative City of Bellflower	X					
24. VACANT Labor Organization						
25. VACANT Labor Organization						
26. VACANT Labor Organization						
27. VACANT Business Representative City of Cerritos						

X = PRESENT A = ABSENT AE = ABSENCE EXCUSED SP = SPECIAL MEETING ~ = NO MEETING

XV = PRESENT VIRTUAL

**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**Executive Committee and FULL WDB Board of Directors' Board
Meeting MINUTES**

July 25, 2024

3:00 PM

SELACO WDB

CALL TO ORDER

The Executive Committee and FULL WDB Board of Directors' Board Meeting was called to order by Larry Wehage, Chair at 3:05 p.m.

PLEDGE OF ALLEGIANCE

Chairman Wehage led the Pledge of Allegiance.

ROLL CALL

WDB BOARD DIRECTORS PRESENT

Burrell, Ashley	Chan, Connie
Drake, Aaron	Espitia, Ben
LeGaspi, Richard	Gomez, Belle
Nam, Leila	Perez, Genoveva
Polley, Tracy	Segura, Michael
Uttecht, Greg	Villareal, Rudy
Wehage, Larry	

WDB BOARD DIRECTORS ABSENT

McGehee, Shannon	Shah, Jawahar
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WDB BOARD DIRECTORS EXCUSED

Cueva, Sergio	Kucera, Kevin
Levine, Barbara	Parada, Erika
Rochin, Blanca	Ryder, Tim
Saucedo-Garcia, Cristina	Trivedi, Sanjay

SELACO WDB STAFF PRESENT:

Castro, Yolanda	Alvarez, Meredith
Cardona, Jefferson	Coronel, Corina
Davis, Carol	Diep, Chau
Ferranti-Lansdown, Tammy	Gutierrez, Jeanette
Hernandez, Amber	Luna, Tara
Mercado, Ana	Michel, Sandra

MEMBERS OF THE PUBLIC PRESENT:

Joseph, Jack – Policy Board Administrator

PUBLIC COMMENTS

None

WDB CHAIR'S COMMENTS

Chairman Wehage introduced new board member Rudy Villareal who represents labor.

EXECUTIVE DIRECTOR'S MESSAGE/UPDATE/STAFF REPORT

New One Stop Operator introduced

- David Baquerizo

Economic Summary handout for the Los Angeles County was distributed to the board members.

WIOA Reauthorization

- Keeping a close eye on the Reauthorization of WIOA
- Last message from NAWB was on July 12 which addressed
 - The House Appropriation Committee approved the FY25 Labor-HHS-Education spending bill on July 10 with a 31-25 party line vote.
 - The bill reduces funding to WIOA Adult and Dislocated Worker Employment and Training and eliminates funding for WIOA Youth Job Training.
 - NAWB and CWA lobbyists have been busy pushing back on the proposed cuts.
 - Most recent word from the Hill is that the Senate WIOA markup has been pushed until September, if at all.
 - The House is leaving in August for an early recess and will not be considering its FY25 Labor, HHS Appropriations Bill on the House floor. The policy issues became too difficult for House Republicans to pass their funding bills.
 - The Senate is still tentatively scheduled to release and markup its FY25 Labor, HHS Appropriations Bill in the Appropriations Committee next week.
 - The broader political situation has thrown the summer schedule into tumult.

Local Highlights

- The SELACO WDB team kicked off a significant partnership with the California Advancing Pathways (CalAPS) for students out of Bellflower High School.
- The SELACO WDB staff supported a transition of high school students training in EMT to a summer certification process.
- SELACO WDB sponsored an onsite visit with Cerritos College leadership which included Dr. Fierro, College President. The objective was to discuss ways in which we can collaborate and strengthen our partnership. The outcome is to explore opportunities such as:
 - Serving displaced homemakers in the communities we serve
 - Business incubator for students/community members interested in entrepreneurship
 - Working together on sector strategies to prepare and strengthen the workforce
 - Logistics, Cybersecurity, technology (particularly semiconductors, and the potential to garner local support)
 - Partnership for WIOA and/or Youth @ Work
 - Child development training
 - Providing training for home insecure students
 - Other areas of expanded partnership

- Other collaborations with the college include using the College Foundation to support ETP training for our businesses and supporting job seeker training in logistics and transportation.

Sector Strategies to address Technology, with a focus on AI

- Sector Partnership Advisory Committee
 - Panel discussion to review the outcome of the focus group and what is needed to ensure training programs are addressing the skill gaps was held on July 10
 - Panelist included:
 - Bertha Haro – CEO, NPower
 - Karan Mehta – Director, Data and AI, Microsoft
 - Mike Lawrence – Director of IT, ABC Unified School District
 - Michael Page, Ph.D. – Instructional Dean, Cerritos College
 - Jason Price – Co-founder and Director, Seer Solutions
 - Reza Palizban – Aegis Innovators
- Next meeting planned for August 15th

Submitted a grant to the Irvine Foundation in hopes of securing funding to support moving Sector Strategy efforts forward.

Slowed down enrollment in July, SELACO WDB exceeded enrolment goals by 164%

Looking to hire new staff – 2 intake workers, 2 case managers

CONSENT CALENDAR

A motion was made by Rich LeGaspi to approve the Consent Calendar as presented, seconded by Tracey Polley. With no further discussion, motion carries to approve.

1A. Approval of Minutes: May 23, 2024

1B. Approval of Fiscal Reports for Periods: 07/01/23 – 06/30/24

1C. Approval of Program Report for: 07/01/23 – 06/30/24 (Receive and file)

ACTION ITEM(S)

2. Approval of SELACO WDB Budget for Program Year 2024 -2025

A motion was made by Aaron Drake to:

- Approve proposed budget for Program Year 2024-2025 as submitted.
- Authorize Executive Director to submit a request to the State to transfer 60% of Dislocated Workers funding to Adult Services. This represents a total transfer of \$672,820 in funding.

- Approve a staff COLA increase of 4% effective with Payroll Period 17, pay period beginning July 29, 2024.

Seconded by Michael Segura. With no further discussion, motion carries to approve.

3. Request for Approval to Accept HIRE Grant Funds

A motion was made by Connie Chan to authorize the Executive Director to accept HIRE grant funding and serve as a provider in the grant structure established by South Bay WIB, the lead organization, seconded by Aaron Drake. With no further discussion, motion carries to approve.

4. Request to Hire a Program Operations Manager

A motion was made by Tracey Polley to authorize the Executive Director to proceed with the hiring of a Program Operations Manager as identified in the attached job description, seconded by Aaron Drake. With no further discussion, motion carries to approve.

5. HR Policy Update: Personnel Policies

- 224 Overtime

A motion was made by Connie Chan to review and approve policy as originally presented, seconded by Rich LeGaspi. With no further discussion, motion carries to approve.

6. ETPL Local Board Delegation and Contract Approval with the South Bay WIB

A motion was made by Tracey Polley to:

- Authorize the Executive Director to execute a two-year contract with South Bay WIB for ten thousand dollars (\$10,000) to handle partial ETPL coordinator duties for PY 2024-2025 and 2025-2026.
- Authorize the Executive Director to submit an ETPL Local Board Delegation Form to the Employment Development Department granting SWIB the Authority to perform partial ETPL coordinator duties on behalf of SELACO WDB.

Seconded by Aaron Drake. With no further discussion, motion carries.

7. Election of Officers

A motion was made by Aaron Drake to accept the nominations:

- Rich LeGaspi, Chair
- Erika Parada, Member at Large
- Genoveva Perez, Member at Large

With no further nominations, seconded by Michael Segura. With no further discussion, motion carries.

ONE STOP OPERATOR REPORT

Corina Coronel provided a review of Stacey Girdner's report found on page 227 of the agenda.

ACTION ITEM(S):

None

INFORMATION ITEM(S):

None

INFORMATION ITEM(S):

1. Ethics Training AB1234

Page 69 of the agenda provides an updated list of board members who completed the mandatory ethics training. All board members must complete a two-hour training. Please contact Carol for a direct link to the online course or for any questions.

INTERESTING CORRESPONDENCE

None

BOARD MEMBER COMMENTS

Belle Gomez shared information on information workshops for Logistics Supply Chain training.

Larry Wehage reminded the members of the Bellflower Chamber's Tuesday morning mixer.

POLICY BOARD ITEMS/REQUESTS

None

AGENDA REQUESTS FOR NEXT MEETING

None

CHAIR'S CLOSE

Chairman Wehage closed the meeting thanking everyone for their support during his term as Chair.

ADJOURNMENT OF OPEN SESSION

The meeting was adjourned at 4:25 p.m.

SELACO WDB
Statement of Activities (by Fund)
From 7/1/2024 through 8/31/2024

	Employment Training Panel Grant	LA County Grants	Pre-School Grant	WIOA Adult&DW & Special Projects	WIOA Youth Grant	WIOA Rapid Response / Lay-Off Aversion	Other Grants	Non-WIOA Training Expenditures	Total
Revenues / Deferred Revenues	0	0	109,738	31,397	29,844	0	0	0	170,980
Accounts Receivable	32,455	61,360	398,374	406,353	174,704	3,710	77,419	0	1,154,376
Total Revenues	32,455	61,360	508,113	437,751	204,548	3,710	77,419	0	1,325,356
Expenditures									
Administration Services	2,695	3,563	23,379	23,238	15,959	229	6,249	0	75,312
Contracted Program Costs	0	53,159	484,734	2,116	4,308	0	1,253	0	545,569
Support Services	0	1,000	0	6,312	10,726	0	1,712	0	19,750
Vendor Training	0	0	0	34,539	0	0	0	0	34,539
Work Exp/Skillz Menu/Supplies	0	0	0	5,826	42,315	0	5,746	0	53,886
WIOA Core/Basic Career Services	0	0	0	87,904	32,154	0	0	0	120,058
WIOA Intensive/Individualized Career Svcs	0	0	0	72,906	0	0	0	0	72,906
WIOA Follow-Up Career Services	0	0	0	10,447	1,102	0	370	0	11,919
WIOA Business Services	0	0	0	50,628	29,609	0	0	0	80,238
Other Program Costs	29,760	3,638	0	0	68,376	3,481	62,090	0	167,345
Cash Expenditures	32,455	61,360	508,113	293,917	204,548	3,710	77,419	0	1,181,522
Accrued Expenditures	0	0	0	143,834	0	0	0	0	143,834
Total Expenditures	32,455	61,360	508,113	437,751	204,548	3,710	77,419	0	1,325,356
Net Income (Loss)	-	-	-	-	-	-	-	-	-

SELACO WDB
Statement of Functional Expenditures
 From 7/1/2024 through 8/31/2024

	Administrative Services	Contracted Program Cost	Support Services	Vendor Training	Work Exp / Skills Menu Program	WIOA Core / Basic Career Services	WIOA Intensive / Individualized Career Services	WIOA Follow-Up Career Services	WIOA Business Services	Other Program Costs	Total
Expenditures											
Personnel	53,200	0	0	0	0	90,127	54,103	7,471	59,890	119,908	384,698
Non-Personnel	22,112	0	0	0	0	29,931	18,803	4,449	20,348	47,437	143,080
Training	0	545,569	0	178,372	53,886	0	0	0	0	0	777,827
Support Services	0	0	19,750	0	0	0	0	0	0	0	19,750
Total Expenditures	75,312	545,569	19,750	178,372	53,886	120,058	72,906	11,919	80,238	167,345	1,325,356

SELACO WDB
Statement of Functional Expenses - TR - 0201 Administrative Services
From 7/1/2024 Through 8/31/2024
(In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	35,153
Social Security Tax	50200	4,071
Medicare Tax	50210	952
Workers Comp - Staff	50220	390
UI & ETT Taxes	50250	1,415
Other Payroll Expenses	50251	788
Employee Benefits	50300	7,490
Employer 403(B) Contributions	50403	2,940
Total Personnel		53,200
Non-Personnel		
Conferences/Staff Development	51200	883
Meeting Expenses	51230	1,163
Rent	52100	9,144
Telephone	52200	339
Leased Equipment	52350	872
Repair & Maintenance	52360	230
Office Supplies	53400	990
Subscriptions/Dues/Memberships	53600	5,047
Insurance	53900	1,897
Professional Services	54100	923
Legal	54300	749
Bank Charges/Miscellaneous	59990	(125)
Total Non-Personnel		22,112
Total Expenditures		75,312

SELACO WDB
Statement of Functional Expenses - TR - 0202 Contracted Program Cost
 From 7/1/2024 Through 8/31/2024
 (In Whole Numbers)

		Total
Expenditures		
Training		
Cost Reimbursement Billing	60300	528,911
Other Contracted Services	60400	4,319
Day Care Rent	66000	12,338
Total Training		545,569
Total Expenditures		545,569

SELACO WDB
Statement of Functional Expenses - TR - 0203 Supportive Services
 From 7/1/2024 Through 8/31/2024
 (In Whole Numbers)

		Total
Expenditures		
Support Services		
Direct Support Payment	65200	16,771
Supportive Services - Training	65201	2,979
Total Support Services		19,750
Total Expenditures		19,750

SELACO WDB
Statement of Functional Expenses - TR - 0205 Work Experience / Skillz Menu Program
 From 7/1/2024 Through 8/31/2024
 (In Whole Numbers)

		Total
Expenditures		
Training		
Wages - WE/Internship	60500	45,843
SS Tax - WE/Internship	60510	2,842
MC Tax - WE/Internship	60520	665
WC - WE/Internship	60530	3,541
Participant Incentive Payments	65401	995
Total Training		53,886
Total Expenditures		53,886

SELACO WDB
Statement of Functional Expenses - TR - 0206 WIOA Career Services
From 7/1/2024 Through 8/31/2024
(In Whole Numbers)

		Core / Basic Services	Intensive / Individualized Services	Follow-Up Services	Total
Expenditures					
Personnel					
Salaries & Wages	50100	67,458	40,386	5,015	112,859
Social Security Tax	50200	5,529	3,561	553	9,643
Medicare Tax	50210	1,293	833	129	2,255
Workers Comp - Staff	50220	627	437	69	1,133
UI & ETT Taxes	50250	644	329	65	1,038
Other Payroll Expenses	50251	250	182	37	469
Employee Benefits	50300	10,404	6,181	1,176	17,761
Employer 403(B) Contributions	50403	3,921	2,194	426	6,542
Total Personnel		90,127	54,103	7,471	151,700
Non-Personnel					
Mileage	51100	0	47	0	47
Conferences/Staff Development	51200	3,773	2,529	230	6,533
Meeting Expenses	51230	1,192	66	7	1,265
Rent	52100	11,780	7,952	1,791	21,523
Telephone	52200	580	301	77	958
Furniture/Fixtures	52300	43	31	6	80
Office Equipment	52330	0	(281)	0	(281)
Leased Equipment	52350	1,464	553	112	2,130
Repair & Maintenance	52360	307	396	32	735
Outreach/Recruitment	53300	760	0	0	760
Office Supplies	53400	2,033	1,035	154	3,223
Subscriptions/Dues/Memberships	53600	4,682	3,591	694	8,967
Insurance	53900	3,020	2,352	385	5,757
Professional Services	54100	295	232	960	1,486
Total Non-Personnel		29,931	18,803	4,449	53,183
Total Expenditures		120,058	72,906	11,919	204,883

SELACO WDB
Statement of Functional Expenses - 02 WIOA Business Services
From 7/1/2024 Through 8/31/2024
(In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	43,778
Social Security Tax	50200	4,043
Medicare Tax	50210	945
Workers Comp - Staff	50220	491
UI & ETT Taxes	50250	2,280
Other Payroll Expenses	50251	942
Employee Benefits	50300	4,860
Employer 403(B) Contributions	50403	2,551
Total Personnel		59,890
Non-Personnel		
Mileage	51100	55
Conferences/Staff Development	51200	2,240
Meeting Expenses	51230	133
Rent	52100	9,199
Telephone	52200	358
Furniture/Fixtures	52300	37
Leased Equipment	52350	610
Repair & Maintenance	52360	236
Outreach/Recruitment	53300	75
Office Supplies	53400	1,045
Subscriptions/Dues/Memberships	53600	4,107
Insurance	53900	2,031
Professional Services	54100	222
Total Non-Personnel		20,348
Total Expenditures		80,238

SELACO WDB

Statement of Functional Expenses - TR - 0212 Other Program Costs

From 7/1/2024 through 8/31/2024

	Employment Training Panel	WIOA Youth	WIOA Rapid Response / Lay-Off Aversion	Transitional Subsidized Employment (TSE)	Other Funds	Total
Personnel						
Salaries & Wages	20,557	40,247	2,518	1,952	27,869	93,143
Payroll Taxes/WC	2,294	5,227	257	634	4,377	12,788
Employee Benefits	1,236	5,895	230	2,013	4,603	13,977
Total Personnel	24,087	51,368	3,005	4,599	36,849	119,908
Non - Personnel						
Mileage	0	16	0	0	7	23
Conferences/Staff Developmen	0	2,576	207	0	198	2,981
Meeting Expenses	0	74	6	0	0	81
Rent/Utilities	3,414	7,288	160	1,153	19,737	31,753
Telephone	135	286	4	37	1,008	1,470
Furniture/Equipment	93	568	7	27	342	1,037
Repair & Maintenance	85	199	8	31	-53	270
Outreach/Recruitment	0	0	0	0	0	0
Supplies	357	904	42	86	177	1,566
Subscriptions & Dues	668	3,171	10	183	426	4,457
Insurance	836	1,753	30	165	551	3,335
Consulting	84	174	2	22	57	339
Interest Expense	0	0	0	0	125	125
Total Non-Personnel	5,674	17,008	477	1,703	22,576	47,437
Total Expenditures	29,760	68,376	3,481	6,302	59,425	167,345

SELACO WDB
Statement of Functional Expenditures
From 7/1/2024 through 8/31/2024

Line Item Description	Current Period Actual	Budget	Budget Variance	Total Budget Remaining (%)
PERSONNEL COSTS				
Salaries/Wages	284,933	3,078,775	2,793,841	90.7%
Payroll Taxes/WC	43,645	277,031	233,385	84.2%
Employee Benefits	56,120	672,761	616,642	91.7%
TOTAL PERSONNEL COSTS	384,698	4,028,566	3,643,868	90.5%
NON-PERSONNEL COSTS				
Mileage	125	10,000	9,875	98.8%
Conference/Staff Development	12,636	185,650	173,014	93.2%
Meeting Expenses	2,642	25,000	22,358	89.4%
Rent/Utilities	71,620	381,304	309,684	81.2%
Telephone	3,125	23,100	19,975	86.5%
Furniture & Equipment	4,485	65,000	60,515	93.1%
Repair & Maintenance	1,470	17,000	15,530	91.4%
Outreach/Recruitment	835	55,000	54,165	98.5%
Supplies	6,825	55,000	48,175	87.6%
Subscriptions/Dues/Memberships	22,579	91,000	68,422	75.2%
Insurance	13,021	40,500	27,479	67.8%
Professional Fees	2,970	125,000	122,030	97.6%
Legal Fees	749	40,000	39,252	98.1%
Interest Expense/Miscellaneous	-	3,000	3,000	100.0%
TOTAL NON-PERSONNEL COSTS	143,080	1,116,554	973,474	87.2%
TOTAL IN-HOUSE COSTS	527,778	5,145,120	4,617,343	89.7%
TRAINING & SUPPORT SERVICES				
Vendor Training Payments (Classroom/OJT/IWT)				
Employment Training Panel (ETP)	-	230,215	230,215	100.0%
Hired LA Program	-	168,000	168,000	100.0%
LA County - Homeless Initiative (Measure H)	-	10,000	10,000	100.0%
Prison to Employment (P2E)	-	10,141	10,141	100.0%
Regional Equity and Recovery Partnership (R	-	40,850	40,850	100.0%
WIOA Adult	178,372	772,733	594,361	76.9%
WIOA Dislocated Workers	-	69,107	69,107	100.0%
WIOA Youth	-	65,328	65,328	100.0%
Non-WIOA Training Expenditures	-	547,871	547,871	100.0%
Subtotal	178,372	1,914,244	1,735,872	90.7%

SELACO WDB
Statement of Functional Expenditures
From 7/1/2024 through 8/31/2024

Line Item Description	Current Period Actual	Budget	Budget Variance	Total Budget Remaining (%)
Cost Reimbursements / Contracted Services				
Gateway Cities' Homeless Employment Prg	-	10,000	10,000	100.0%
Day Care Pre-School / Renovation	484,734	5,294,607	4,809,873	90.8%
Employment Training Panel (ETP)	-	60,000	60,000	100.0%
Hired LA Program	-	65,000	65,000	100.0%
LA County - Youth @ Work	53,159	689,355	636,196	92.3%
LA County - Homeless Initiative (Measure H)	-	15,000	15,000	100.0%
Regional Equity and Recovery Partnership (RI)	-	12,833	12,833	100.0%
WIOA Youth	3,357	793,962	790,605	99.6%
WIOA One-Stop Operator	-	50,000	50,000	100.0%
WIOA Security Guard	4,319	55,352	51,033	92.2%
Subtotal	545,569	7,046,110	6,549,731	93.0%
Work Experience / Skillz Menu Program				
Hired LA Program	-	20,000	20,000	100.0%
LA County - Youth @ Work	-	48,510	48,510	100.0%
LA County - Homeless Initiative (Measure H)	-	59,400	59,400	100.0%
Prison to Employment (P2E)	5,746	8,541	2,796	32.7%
Regional Equity and Recovery Partnership (RI)	-	6,361	6,361	100.0%
WIOA Adult	5,826	89,297	83,471	93.5%
WIOA Youth	42,315	264,854	222,540	84.0%
Subtotal	53,886	496,964	423,078	85.1%
Training Supplies				
WIOA Adult	-	5,000	5,000	100.0%
WIOA Dislocated Workers	-	2,000	2,000	100.0%
WIOA Youth	-	5,000	5,000	100.0%
Subtotal	-	12,000	12,000	100.0%
Direct Support Payments				
Gateway Cities' Homeless Employment Prg	130	14,397	14,268	99.1%
LA County - Youth @ Work	-	1,950	1,950	100.0%
LA County - Homeless Initiative (Measure H)	1,000	2,000	1,000	50.0%
Hired LA Program	-	5,000	5,000	100.0%
Prison to Employment (P2E)	1,582	7,963	6,381	80.1%
WIOA Adult	5,954	50,000	44,046	88.1%
WIOA Dislocated Workers	358	15,000	14,642	97.6%
WIOA Youth	10,726	30,000	19,274	64.2%
Subtotal	19,750	126,310	106,560	84.4%
TOTAL TRAINING & SUPPORT SVCS	797,578	9,595,628	8,827,240	92.0%
GRAND TOTAL	1,325,356	14,740,748	13,444,583	91.2%

SELACO WDB
Balance Sheet
8/31/2024

	Employment Training Panel (ETP)	Preschool & Facilities Revolving Funds	Transitional Subsidized Employment (TSE)	WIOA Adult	WIOA Dislocated Workers	WIOA Youth	WIOA Rapid Response / LOA	Other Grants	General Funds	Pools	Total
Assets											
Cash & Cash Equivalents	264,748	6,285,653	55,884	(169,949)	(52,711)	(203,592)	(3,710)	(26,150)	136,367	40,773	6,327,313
Petty Cash	-	-	-	-	-	-	-	-	-	5,000	5,000
Accounts Receivable	147,130	-	7,400	20,603	-	-	-	75,230	-	4,994	255,357
Prepaid Expenses	-	-	-	-	-	-	-	-	-	-	-
Deposit	-	9,100	-	-	-	-	-	-	-	20,238	29,338
Due from Other Fund	-	-	-	-	-	13,267	-	-	288,081	-	301,347
Fixed Assets	-	1,005,713	-	-	-	-	-	-	-	-	1,005,713
Accumulated Depreciation	-	(1,005,713)	-	-	-	-	-	-	-	-	(1,005,713)
Total Assets	411,877	6,294,753	63,284	(149,345)	(52,711)	(190,326)	(3,710)	49,080	424,448	71,005	6,918,355
Liabilities and Net Assets											
Liabilities											
Accounts Payable	304,389	163,753	-	-	-	7,300	-	53,113	-	-	528,555
Accrued Expenses	-	-	-	-	-	-	-	630	-	-	630
Due to Companies (ETP)	-	-	-	-	-	-	-	-	-	-	-
Due to Department of Education	-	9,100	-	-	-	-	-	-	-	-	9,100
Due to EDD	-	-	-	-	-	-	-	-	331	29,115	29,447
Due to ETP	-	-	-	-	-	-	-	-	-	-	-
Due to Vendors (ETP)	-	-	-	-	-	-	-	50	-	-	50
Due to Other Fund	194,759	-	3,032	25,362	-	-	-	64,928	-	13,267	301,347
Payroll Clearing	-	-	-	-	-	-	-	-	-	28,623	28,623
Revenues Received in Advance	108,861	6,502,253	65,654	-	-	13,267	-	55	-	-	6,690,089
Suspended Account	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	608,009	6,675,107	68,686	25,362	-	20,567	-	118,776	331	71,005	7,587,842
Net Assets											
Current YTD Net Income	(123,970)	(398,374)	(89,460)	(174,707)	(52,711)	(210,892)	(3,710)	(72,372)	(3,812)	-	(1,130,009)
Unrestricted	(72,161)	18,021	84,058	-	-	-	-	2,675	427,930	-	460,522
Total Net Assets	(196,131)	(380,354)	(5,402)	(174,707)	(52,711)	(210,892)	(3,710)	(69,696)	424,117	-	(669,486)
Total Liabilities and Net Assets	411,877	6,294,753	63,284	(149,345)	(52,711)	(190,326)	(3,710)	49,080	424,448	71,005	6,918,355



Operations Report

2ND REPORT OF PY 2024 – PY 2025

JULY 1, 2024 – AUGUST 31, 2024

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PURPOSE

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) respectfully submits the sixth Program Operations Report for the program year 2021-2022. This report reflects the various grants and services offered to our local job seekers and employers. This report includes information on America's Job Center of California Activity, Adult Programs, Youth Programs, Employer Services, Special and Regional Programs. The report will reflect performance and activity requirements of our funding entities.

SPOTLIGHT

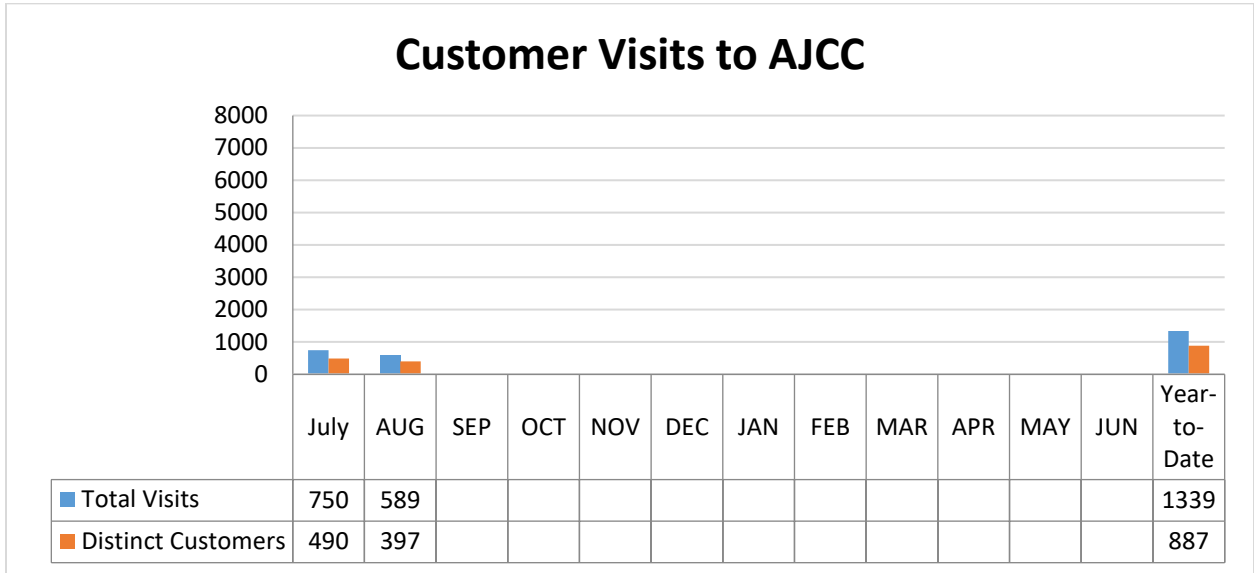
SELACO WDB co-hosted a dynamic workshop titled “Unleashing Synergy,” where Workforce Innovation and Opportunity Act (WIOA) mandated partners gathered to explore innovative collaboration strategies. The event featured insights from David Schinder and L. Bradley, esteemed leaders in workforce development, who guided participants through effective partnership models and best practices. Their expertise illuminated new avenues for enhancing collective impact in workforce initiatives.



IN-THE-KNOW WITH SELACO

“In-the-Know with SELACO” is the name of the SELACO WDB Constant Contact company newsletter. Our newsletter is published quarterly and features articles highlighting recent activities and events including board and community engagement, special programs and success stories. Constant Contact also allows SELACO to deliver mass emails to multiple groups all at the same time without affecting the company server. We use Constant Contact to promote job recruitments and announcements for events such as The Collaborative Community Network meetings and Disability Awareness Training as well as in-house to inform staff. The following link provides you access to our most recent publication of “In-the-Know with SELACO”: [In-The-Know](#)

Program Year 2024 – 2025

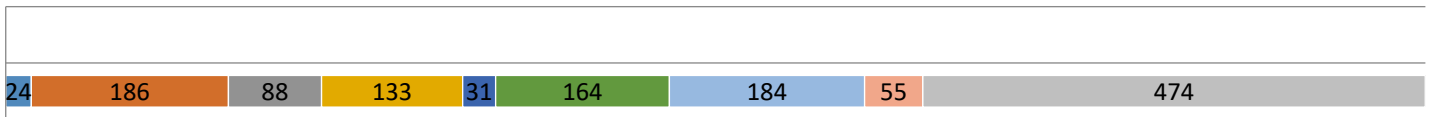


Program Year 2023 – 2024

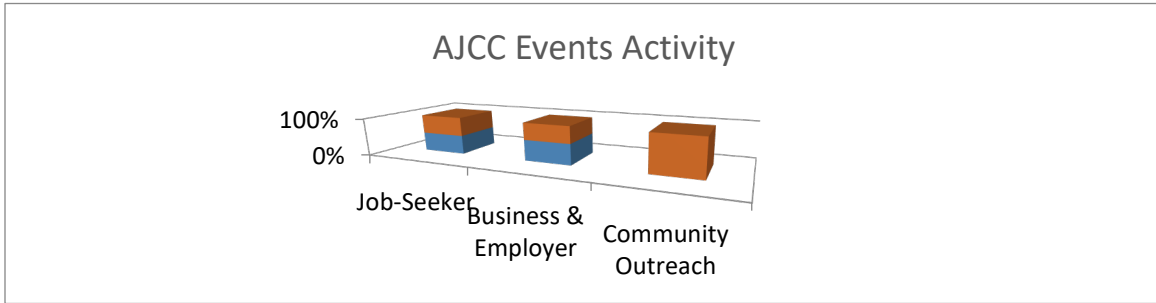
	July	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year-to-Date
Total Visits	561	640	636	709	629	506	653	625	638	635	754	769	7755
Distinct customers	374	381	391	422	392	374	659	397	409	403	488	498	5188

Customer Visits by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other



EVENTS



ADULT JOB SEEKER PROGRAMS

EVENTS

JOB SEEKER EVENTS	DESCRIPTION
Virtual Job Club	Partnered with Microsoft to host a LinkedIn presentation
Virtual Youth Workshops	Virtual workshops for youth focused on job readiness, job preparation, interview skills, and resume building
Reemployment Services and Eligibility Assessment (RESEA)	EDD host a workshop to Review of job search activity and sharing of resource information.
Job Interview Preparation and Practice Workshop	It is the interview that lands the job offer, NOT the résumé. Ease those Job Interview jitters with preparation and practice.
Be a Super Star Employee Workshop	This workshop offers an opportunity to learn how to become the employee that you would be proud to be.
Career Academy for Targeted Sectors (CATS)	Virtual bootcamp for young adults, allowing them the opportunity to establish a career pathway.
BUSINESS & EMPLOYER EVENTS	DESCRIPTION
Downey Networking Meeting	Downey's chamber of commerce networking morning meeting
EMT – Shoe Palace	EMT students got to pick out their boots.
Downey Ribbon Cutting	80 th anniversary /ribbon cutting for security land escrow company
Bellflower Casual Connection	The Bellflower casual connections hosted by bistros.
Bellflower Morning Mingle	Bellflower morning mingle at the chamber.
LAEDC Tour	Partnership Building
LA Sheriff's Dept Recruitment	Partnership Building
Ribbon Cutting Meat Market	Ribbon Cutting
Downey Ribbon Cutting	Ribbon cutting for Downey taco factory
Ribbon Cutting Security Lawn Escrow	Ribbon Cutting
Ribbon Cutting Viking Staffing	Ribbon Cutting
LAPD Recruitment	LAPD Testing
OUTREACH EVENTS	DESCRIPTION
Downey Learn 4 Life	Back to School Night
RERP	Orientations at LACOE
Bellflower Summer Fest	Concert/Street Fair
Bellflower Moring Mixer	Bellflower Chamber of Commerce

WIOA ADULT

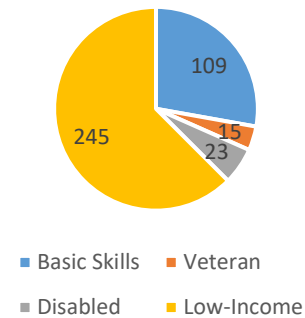
To prepare workers -- particularly individuals with barriers to employment -- for good jobs by providing job search assistance and training. The Adult Program provides an emphasis on serving public assistance recipients, other low-income individuals, and individuals who are low-skilled.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 24/25	Q1 PY 24/25	Q2 PY 24/25	Q3 PY 24-25	Q4 PY 24-25
Employed 2 nd Quarter after Exit	67.5%	71.8%			
Employed 4 th Quarter after Exit	65.5%	63.2%			
Median Earnings	\$7,622	\$8,202.36			
Credential Rate	66.0%	85.7%			
Measurable Skill Gain (MSG)	73.0%	53.8%			

Activity Breakdown	
Carryover	265
Enrollments	48
Exits	0
Employed at Closure	0
Program Services	
Occupational Skills Training	10
On the Job Training	1
Transitional Jobs	3
Supportive Services	30
Follow-up Services	7

Priority Population



WIOA Adult Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA DISLOCATED WORKER (DW)

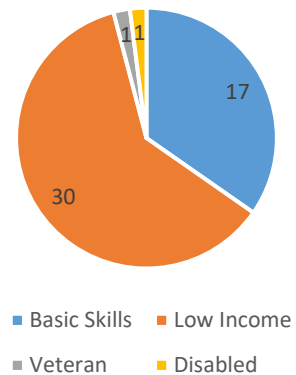
To prepare workers -- particularly individuals recently separated from employment -- for good jobs by providing job search assistance and training. The Dislocated Worker Program provides an emphasis on serving transitioning veterans, homemakers, recently unemployed, and struggling independent business owners.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 24/25	Q2 PY 24/25	Q3 PY 24/25	Q4 PY 24/25
Employed 2 nd Quarter after Exit	71.0%	100%			
Employed 4 th Quarter after Exit	71.8%	71.4%			
Median Earnings	\$9,800	\$11,478.98			
Credential Rate	75.4%	100%			
Measurable Skill Gain	78.0%	84.6%			

Activity Breakdown	
Carryover	38
Enrollments	3
Exits	0
Employed at Closure	0
Program Services	
Occupational Skills Training	0
On the Job Training	0
Supportive Services	6
Follow-up Services	1

Priority Population



WIOA Dislocated Worker Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE)

The TSE program is a program in collaboration with the South Bay Workforce Development Board that provides individuals the opportunity to gain the skills and hands on experience needed to transition into their next job and/or career. The program also gives companies a chance to give back to the community and provide opportunities for individuals to gain access into the workforce. SELACO WDB's role in bridging the gap between both parties is to help meet employer's workforce needs by providing qualified, pre-screened applicants.

TSE PERFORMANCE INDICATORS PER QUARTER

TSE Performance Measures PY 24/25	Allocations	Goal	Actual
Projected Enrollments	25	25	5
Exit and Follow-up 6 Months After Exit	25	25	0

Carryover
30

TSE WEX PLACEMENT BY CITY

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA YOUTH SELACO

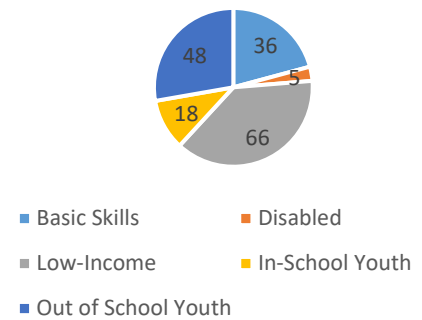
To prepare youth (ages 14-24) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 24/25	Q2 PY 24/25	Q3 PY 24/25	Q4 PY 24/25
Employed or Placed in Education 2 nd QT after Exit	72.0%	75%			
Employed or Placed in Education 4 th QT after Exit	69.6%	69.2%			
Median Wage	\$4,500	\$5,933.31			
Credential Rate	61.0%	100%			
Measurable Skills Gain	80.0%	2.9%			

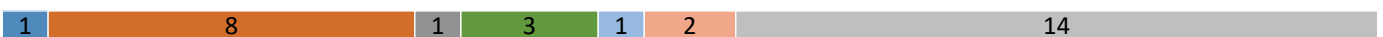
Out-of-School Activity Breakdown	Actual
Carryover	61
Enrollments	30
Exits	0
Employed at Closure	
Program Services	
Occupational Skills Training	15
Enrolled in Secondary Education	0
Work Experience	8
Supportive Services	85
Follow-up Services	0

Priority Population



WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA YOUTH ABC

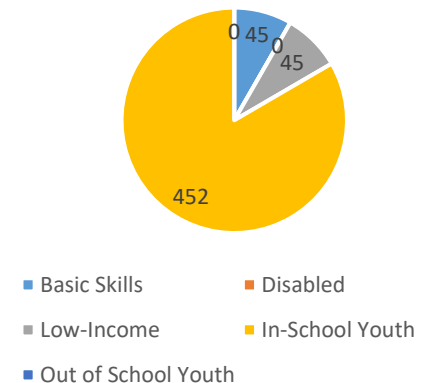
To prepare youth (ages 17-21) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 24/25	Q2 PY 24/25	Q3 PY 24/25	Q4 PY 24/25
Employed or Placed in Education 2 nd QT after Exit	72.0%	0%			
Employed or Placed in Education 4 th QT after Exit	69.6%	50%			
Median Wage	\$4,500	\$0			
Credential Rate	61.0%	100%			
Measurable Skills Gain	80.0%	0%			

In-School Activity Breakdown	Actual
Carryover	45
Enrollments ABC	0
Exits	0
Employed at Closure	
Program Services	
Enrolled in Secondary Education	0
Work Experience	0
Supportive Services	0
Follow-up Services	0

Priority Population



WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other

WIOA YOUTH HAWKEYE

To prepare youth (ages 17-21) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 24/25	Q2 PY 24/25	Q3 PY 24/25	Q4 PY 24/25
Employed or Placed in Education 2 nd QT after Exit	72.0%				
Employed or Placed in Education 4 th QT after Exit	69.6%				
Median Wage	\$4,500				
Credential Rate	61.0%				
Measurable Skills Gain	78.0%				

In-School & Out of School Activity Breakdown	Actual
Carryover	0
Enrollments ABC	0
Exits	0
Employed at Closure	0
Program Services	
Enrolled in Secondary Education	0
Work Experience	0
Supportive Services	0
Follow-up Services	0

Priority Population

- Basic Skills
- Disabled
- Low-Income
- In-School Youth
- Out of School Youth

WIOA Youth Enrollment By City

- Artesia
- Bellflower
- Cerritos
- Downey
- Hawaiian Gardens
- Lakewood
- Norwalk
- Paramount
- Other

YOUTH@WORK

The Youth@Work program designed to provide work-based learning to Los Angeles County's youth ages 14-21. The goal of the program is to introduce young people to the workplace, gain valuable employment skills and earn an income. Through this process, youth receive up to 20 hours of paid Personal Enrichment and Work Readiness Training (PET) to help them acquire some of the basic "soft skills" necessary to succeed in the workplace. Youth also work on average of 100 hours of work experience after the completion of the PET for a total of 120 hours of combined work preparation and work experience. Youth will also receive a monthly performance evaluation to better gage their individual strengths and weakness. Upon completion of the program, youth receive a certificate of Work Readiness.

YOUTH@WORK ENROLLMENT GOALS

Agency	CalWORKs		Foster		JJCPA		Other Under Served Youth (OUSY)		System Involved Youth (SIY)		TOTAL	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
City of Hawaiian Gardens	N/A	N/A	N/A	N/A	N/A	N/A	30	25	20	16	50	41
Artesia	N/A	N/A	N/A	N/A	N/A	N/A	20	10	N/A	N/A	20	10
ABCUSD	N/A	N/A	N/A	N/A	N/A	N/A	30	29	20	10	50	39
SELACO	N/A	N/A	15	0	N/A	N/A	10	0	5	0	30	0

Progress	CalWORKS	Foster	JJCPA	OUSY	SIY	Total
Enrollments	0	0	0	64	26	90
Exits	0	0	0	0	0	0

Youth@Work Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



BRIDGE TO WORK

The Bridge-to-Work-Foster program works with foster youth that are eligible to enroll in the Independent Living Program (ILP) and aims to get them started on a path to a high wage career.

BRIDGE TO WORK PERFORMANCE INDICATORS PER QUARTER

B2W Projected Goals	Goal	Actual
Projected Enrollments	11	0
Exits	11	0

PY22-23 Carryover
3

Bridge to Work Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other

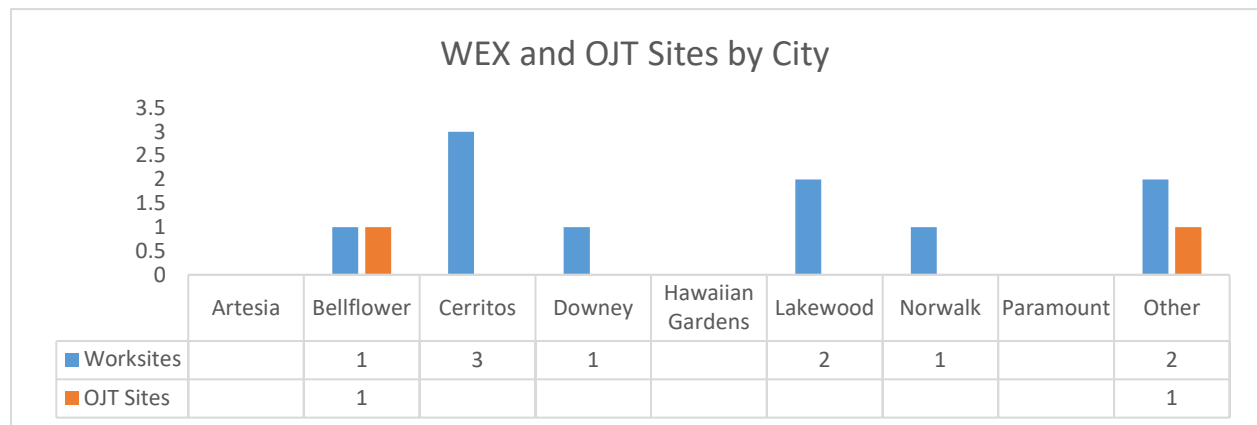


BUSINESS SERVICES

Business services engage with a diverse range of employers to promote business representation on the local board and develop effective linkages with employers to support local workforce investment activities. Develop and deliver innovative workforce investment services and strategies for employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, apprenticeship, and other effective initiatives for meeting the workforce investment needs of area employers and workers.

Offer appropriate recruitment and other business services on behalf of employers, including small employers, which may include services such as providing information and referral to specialized business and services not traditionally offered through the one-stop delivery system. Provide assistance to employers in managing reductions in force in coordination with rapid response activities and strategies for the aversion of layoffs, which strategies may include early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors.

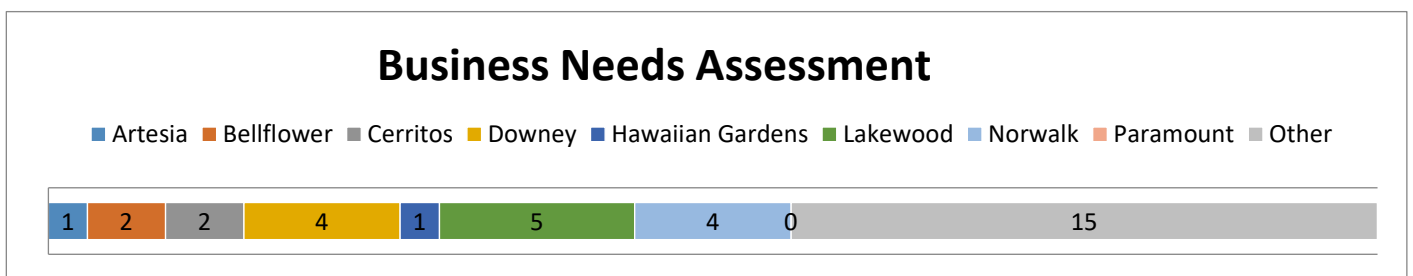
Activity Breakdown	
Job Fairs/ Special Recruitments	0
Job Development	1
Resume Referral	1
Candidate Pre-screening	0
Employer Networking	34
Referral to Community Services	6
Tax Credit Program Awareness	11
Rapid Response	1
Lay-off Aversion	0
Total	54



BUSINESS NEEDS ASSESSMENT

A business needs assessment is a systematic process of identifying, analyzing, and prioritizing the needs of a business. It involves gathering and evaluating information about the organization's current state, needs, future goals, and any gaps that exist between the two. The purpose of a needs assessment is to provide a clear understanding of what the business needs to improve performance, efficiency, and effectiveness. This information is then used to develop strategies and action plans to address these needs and achieve the organization's objectives.

Business Needs Assessment					
Goal: 100			Actual: 17		
Completed: 34			Outcome 11		
Industry		Type of Need		Results	
Construction	2	Recruitment and Hiring	27	Recruitment and Hiring	0
Healthcare	2	Upskills training for current employees.	3	Upskills training for current employees.	1
Hospitality	4	Subsidized wages for new employees/ trainees	5	Subsidized wages for new employees/ trainees	7
Information Technology (IT)	1	Layoff prevention and aversion	0	Layoff prevention and aversion	0
Logistics	1	Tax Incentives	0	Tax Incentives	2
Manufacturing	2	Other:	0	Other:	9
Other:	5				



EMPLOYER TRAINING PANEL (ETP)

SELACO WDB is a prime contractor for the State’s Employment Training Panel (ETP) enterprise, a performance-based initiative supporting job creation and retention, through customized skills training. ETP is funded by a special California corporate tax and differs from other workforce development programs whose emphasis is on pre-employment training. SELACO WDB, with ETP funds, fulfills its mission by reimbursing the cost of employer-driven training for incumbent workers. Overall, the ETP program helps to ensure that California businesses will have the skilled workers they need to remain competitive. Employers must be able to effectively train workers in response to changing business and industry needs. While the need for workforce training is critical, businesses generally reserve capacity-building dollars for highly technical and professional occupations – Limiting investment in training for frontline workers who produce goods and deliver services. ETP helps to fill this gap by funding training that is targeted to the frontline workers.

Eligible Training Panel (ETP)		
ET-23-0162 (Contract Term: 2023-2025)		
	Planned	Actual
Enrollments	405	223
Completions	405	223
Retention	380	159

SPECIAL AND REGIONAL PROGRAMS

CHILD DEVELOPMENT PROGRAM REGIONAL SUPPORTIVE SERVICES 3.0

Facilities	Planned Enrollments	Actual Enrollments
A. J. Padelford Child Development Center 11922 169 th Street, Artesia, CA 90701 Center Director: Liz Quintanilla Phone Number: (562) 926-2427	18	18
Artesia Child Development Center 18730 Clarkdale Avenue, Artesia, CA 90701 Center Director: Malajat Raja Phone Number: (562) 653-0290	60	60
Bellflower Child Development Center 447 Flower Street, Bellflower, CA 90706 Center Director: Regina Mayo Phone Number: (562) 804-7990	20	20
Bellflower II Child Development Center 14523 Bellflower Blvd., Bellflower, CA 90706 Phone Number: (562) 867-8399	47	47
Lakewood Child Development Center 5225-A Hayter Avenue, Lakewood, CA 90712 Center Director: Maria Navarro Phone Number: (562) 531-9440	28	28
Maywood Child Development Center 4803 58 th Street, Maywood, CA 90270 Center Director: Silvia Guzman Phone Number: (323) 560-5656	33	33
Norwalk Child Development Center 14000 San Antonio Drive, Norwalk, CA 90650 Center Director: Silvia Guzman Phone Number: (562) 864-1958 ++0	28	28
Total	234	234

COUNCIL OF GOVERNMENTS (COG) - HOMELESS EMPLOYMENT PROGRAM

In collaboration with Gateway Cities Council of Government, SELACO WDB, SHARE and HUB cities, the Homeless Employment Program is designed to provide immediate shelter for the homeless within the Gateway region, followed by employment and training services. The overall goal of the project is to support homeless candidates secure permanent housing, long term employment and self-sufficiency.

The role of each partner:

Gateway Cities: will serve as the project administrator and provide oversight/guidance to the selected providers.

SHARE! Collaborative Housing: will provide affordable permanent supportive housing in single-family houses throughout Los Angeles County and assist candidates in addressing issues that hinder their ability to secure full time employment. Once barriers to employment have been addressed, SHARE will refer candidates to the workforce partners for training and employment services.

SELACO WDB and HUB Cities: each agency will support 50 candidates. Services will include:

- Co-enrollment into WIOA
- Career planning
- Development of Individual Employment Plans that may include paid work experience, vocational training, On-the-Job training, and/or placement into full time employment
- Ongoing Case Management
- Follow-Up services for one year after exit

Referral Activity		
	Planned	Actual
Referrals to SHARE	N/A	25
Referrals from SHARE	N/A	18
Enrollments resulting from SHARE referrals	50	27

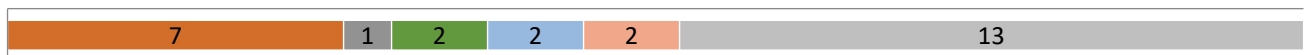
Enrollment Activity		
	Planned	Actual
Attended a Job Search Workshop	20	11
Completed Individual Service Plan	50	22
Internships	8	0
Secured Part-time Employment	3	3
Secured Full-time Employment	28	4
Retained Employment (3-months)	23	1
Increased wages	40	0

PY23-24 Carryovers
8

Due to CalJOBS Issues Numbers May Not Reflect Actuals

COG Home Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



REGIONAL EQUITY AND RECOVERY PARTNERSHIP (RERP)

The overall goal of the Regional Equity and Recovery Partnership (RERP) is to improve job quality and job access for individuals from underserved and underrepresented populations, meet the skill and profitability needs of employers and meet the economic, social, and environmental needs of the community. SELACO will provide program coordination and management, data collection and reporting, and partner with Cerritos College to provide training in supply chain logistics

Contract Term April 18, 2023 – October 31, 2025

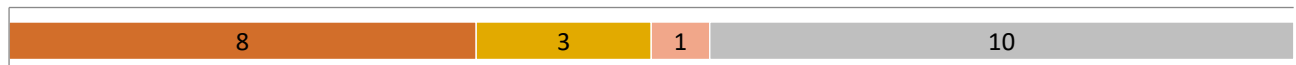
RERP PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	35	22
Individuals in Training	35	17
Individuals Completed Training	30	17
Attained Industry Recognized Certificate or Credential	30	17
Employment Obtained	30	3

Due to CalJOBS Issues Numbers May Not Reflect Actuals

RERP Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



PRISON TO EMPLOYMENT – P2E

The Workforce Development Boards (WDB) of the Los Angeles region (LARPU) submitted a plan to create a regional approach in serving reentry individuals and the justice system. The plan was awarded under Prison to Employment (P2E) through the California Workforce Development Board in January of 2023.

Contract Term April 4, 2023 – December 31, 2025

P2E INITIATIVE PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	26	27
Individuals in Training	9	10
Individuals Completed Training	8	2
Attained Industry Recognized Certificate or Credential	8	5
Placement in Postsecondary Education	1	0
Placement in State Approved Apprenticeship	3	0
Employment	16	2

Due to CalJOBS Issues Numbers May Not Reflect Actuals

P2E Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



HOME INITIATIVE - HOME

The SELACO RISE project is designed to move individuals from homelessness to employment with a focus on individual assessment, job readiness, support services, skills training, earn and learn/on-the-job training, placement and retention in a job which pays a living wage. In order to end individual homelessness, job retention is crucial to the success of these individuals and will require the necessary supports to be provided by Mentored. Our overall objective is to meet the employment challenges facing homeless persons in their search for employment and to facilitate their assimilation into the workplace thereby enhancing the outcomes within the workforce.

HOME INITIATIVE PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	15	0
WIOA Co-enrollments	11	0
Placements	11	0
Exits	N/A	0

Program Services	Planned	Actual
Follow-up Services	11	0
On the job Training	7	0
Transitional Jobs	8	0
Supportive Services	N/A	0

PY23-24 Carryovers
8

Due to CalJOBS Issues Numbers May Not Reflect Actuals

HOME Enrollment by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other



GLOSSARY OF TERMS


AJCC:	American Job Center of California
ASE:	Academic Skills Enhancement
CalJOBS:	California Job Services
CWDB	California Workforce Development Board
DEI:	Disability Employment Initiative
EDD:	Employment Development Department
ETP:	Employment Training Panel
GED:	General Education Development
LMI:	Labor Market Information
PJSA:	Personalized Job Search Assistance
SELACO WDB:	Southeast Los Angeles County Workforce Development Board
STEPS:	Steps to Economic and Personal Success Workshop
TSE:	Transitional Subsidized Employment
WDB:	Workforce Development Board
WIOA:	Workforce Innovation and Opportunity Act



MEMORANDUM

DATE: September 26, 2024

TO: SELACO WDB Board of Directors

FROM: Yolanda Castro, Executive Director 

RE: Approval to Submit an Application for Delivery of Career Services

On August 20, 2024, the Southeast Los Angeles County Workforce Development Board (SELACO WDB) Policy Board reviewed and approved the attached Application for Delivery of Career Services. This item comes to the SELACO WDB Board of Directors for your review and approval.

Following the implementation of the Workforce Innovation Opportunity Act (WIOA) of 2014, the Southeast Los Angeles County Workforce Development Board (SELACO WDB) Policy Board and Workforce Board approved staff recommendations to request Governor Approval to continue as the designated provider of SELACO WDB's America's Job Center of California (AJCC) Adult and Dislocated Worker Services. The Workforce Board is required to ensure compliance with State Directive addressing the selection of AJCC Operators and Career Services Providers. Every four years we must:

1. Procure a One Stop Operator to serve as the facilitator of all Mandatory Partners identified in WIOA who successfully complete a Memorandum of Understanding (MOU) with the SELACO WDB.
2. Seek State Governor approval to serve as the administrative entity designated as the Adult and Dislocated Worker Career Services Provider. A Local Board or administrative entity may be designated as an Adult and Dislocated Worker Career Services Provider only with the approval of the Chief Executive Officer (CEO) and the Governor (WIOA Section 107[g][2] and Title 20 CFR Section 679.410[b]). Approval under this provision would serve as the agreement by the Governor and would exempt the Local Board from selecting Adult and Dislocated Worker Career Service Providers through the awarding of contracts by allowing them to fulfill the role themselves. In line with the time period of selecting of AJCC Operators, if a local board receives approval to provide Adult and Dislocated Worker Career Services, that approval will be valid for a maximum of four years, after which time another request must be submitted.

As required by WIOA, SELACO WDB has successfully procured and maintained a One Stop Operator to serve as the agency’s facilitator of One-Stop “mandatory” partners. To maintain internal operations of Adult and Dislocated Worker services, staff must secure approval from both the Policy Board and Workforce Board to submit a “Request for Approval” to the State of California for Governor review and approval.

Staff is seeking the SELACO WDB Board of Directors approval to continue as the provider of Adult and Dislocated Worker services and to proceed with the completion of an application to the State seeking the Governors approval to maintain the delivery of Career Services for Adults and Dislocated Workers. The application process requires a letter from the members of the Local Board and Local Elected Officials (LEO) demonstrating they approved the request in a public meeting.

A copy of the “Application for Approval” and formatted letter from the members of the Local Board and LEO, will be presented at the January SELACO WDB Board of Directors public meeting for review and approval.

A similar request will be submitted to the SELACO WDB Policy Board in February 2025.

Application is due to the State by March 1, 2025.

Action Required:

Approve SELACO WDB to maintain the role as the provider of Adult and Dislocated Worker Services from PY2025-26 to PY28-29.


Authorized staff to proceed with the completion of “Application of Approval” for review and approval at scheduled public SELACO WDB Board of Directors meeting in January 2025.



MEMORANDUM

DATE: September 26, 2024

TO: SELACO WDB Board of Directors

FROM: Yolanda Castro, Executive Director 

RE: Finalization of WIOA Negotiated Performance Numbers for PY 2024-2025 and PY 2025-2026

This memo is to seek review and approval from the Southeast Los Angeles County Workforce Development Board (SELACO WDB) on the finalization of the SELACO WDB's Workforce Innovation and Opportunity Act (WIOA) negotiated performance numbers for Program Years (PY) 2024-2025 and PY 2025-2026. Following leadership's discussions with the State, the SELACO WDB has successfully negotiated the performance targets that will guide our workforce programs over the next two years.

Negotiation Process:

The negotiation process was conducted in alignment with the State's priorities, which include:

1. **Continuous Improvement:** Demonstrating ongoing progress in workforce program outcomes.
2. **Alignment with DOL Targets:** Ensuring that our local performance numbers meet the levels negotiated between the State and the U.S. Department of Labor (DOL).
3. **Statistical Adjustment Model:** Factoring in the Statistical Adjustment Model (SAM) to account for variables such as local economic conditions, participant characteristics, and other contextual factors impacting performance.

Finalized Performance Numbers:

The table below outlines the finalized WIOA performance measures for PY 2024-2025 and PY 2025-2026, including Adult, Dislocated Worker, and Youth:

Adult

Measure	PY 2024-2025	PY 2025-2026	Previous Performance (PY 2022-2023 and 2023-2024)
Employment Rate (Q2) -	67.5%	67.5%	64.9%
Employment Rate (Q4)	65.5%	65.5%	61.8%
Median Earnings	\$7,622	\$7,622	\$7,400
Credential Attainment	66%	66%	67.7%
Measurable Skill Gain	73%	73%	70.0%

Dislocated Worker

Measure	PY 2024-2025	PY 2025-2026	Previous Performance (PY 2022-2023 and 2023-2024)
Employment Rate (Q2) -	71%	71%	68.2%
Employment Rate (Q4)	71.8%	71.8%	67%
Median Earnings	\$9, 800	\$9, 800	\$8,600
Credential Attainment	75.4%	75.4%	79.2%
Measurable Skill Gain	78%	78%	70%

Youth (In School and Out of School)

Measure	PY 2024-2025	PY 2025-2026	Previous Performance (PY 2022-2023 and 2023-2024)
Employment Rate (Q2) -	72%	72%	68.7%
Employment Rate (Q4)	69.6%	69.6%	73%
Median Earnings	\$4,500	\$4,500	\$4,150
Credential Attainment	61%	61%	69%
Measurable Skill Gain	80%	80%	67%

These performance numbers reflect both our current capacity and the future trajectory for serving our participants effectively, particularly those from targeted populations.

Action Required:


Accept and approve the SELACO WDB Performance negotiated numbers under WIOA for PY 2024-2025 and 2025-2026.



MEMORANDUM

DATE: September 26, 2024

TO: SELACO WDB Board of Directors

FROM: Yolanda Castro, Executive Director 

RE: Extension of Contract for ABC USD to Continue as Provider of WIOA In-School Youth

This memo seeks board approval to extend the contract with ABC Unified School District (ABC USD) as the provider of Workforce Innovation and Opportunity Act (WIOA) In-School Youth Services. ABC USD has been a critical partner in delivering services that meet the educational and workforce needs of in-school youth within our region, and we recommend their continued involvement for the upcoming program year.

Background

Per Employment Development Department (EDD) Directive WSD17-07, local boards are required to conduct an open and competitive process to select their In-School Youth Providers.

In January 2023, the Southeast Los Angeles County Workforce Development Board (SELACO WDB) Board approved the reissuance of a Request for Proposal (RFP) to procure In-School Youth Services for the SELACO WDB. The procurement was for a 24-month program that included active services and follow-up services, extending through Program Years (PY) 2023-2024 and 2024-2025 (from July 1, 2023, through June 30, 2025), with the option to extend services for an additional two years, contingent on available funding, performance, and mutual agreement.

The reissuance of the RFP led to a Board-approved sole source award to ABC USD. ABC USD successfully completed the Statement of Work for Program Year 2023-2024 and is now in the follow-up phase for PY 2024-2025 under the current contract.

ABC USD has provided effective and successful youth services under the WIOA In-School Youth Program since the inception of WIOA. Their efforts have directly supported SELACO WDB's mission of equipping youth with the skills and resources they need for future success, by offering:

- **Academic Support:** Tutoring, study skills training, and dropout prevention strategies.
- **Work Experience:** Job shadowing, internships, and work-based learning opportunities.
- **Career Guidance:** Career exploration, counseling, and job placement services.

- **Supportive Services:** Access to transportation, mentoring, and assistance with basic needs.

Given the success of these services, the continuation of ABC USD's contract is critical to maintaining and enhancing SELACO WDB's youth program offerings.

Rationale for Extension

Based on the positive performance of ABC USD and the established relationships with students and stakeholders, we propose extending their contract for an additional program year. The extension would allow for the continued delivery of WIOA In-School Youth Services without disruption, ensuring SELACO WDB meets its obligations under WIOA and continues to support at-risk youth in the region.

Key reasons for this recommendation:

- **Proven Track Record:** ABC USD has consistently met or exceeded SELACO WDB's performance benchmarks, contributing to overall program success.
- **Community Trust:** ABC USD has built strong relationships with students, families, and local employers, which enhances the effectiveness of the services provided.
- **Continuity of Services:** Extending the contract will ensure that there is no interruption in services, which is critical for maintaining youth engagement and program outcomes.
- **Alignment with WIOA Objectives:** ABC USD's services align with the core objectives of WIOA, particularly in addressing the needs of in-school youth and preparing them for both academic and career success.

Financial Impact


The proposed contract extension is for one year, in the amount of \$400,000 under the same cost structure and terms as the current contract. All conditions specified under the original procurement process will remain in effect. This extension will cover program operations, staff salaries, supportive services, and work experience placements, and will not require any additional funding sources outside the current WIOA In-School Youth Program budget.

Action Required:

Approve the Executive Director to authorize a one-year contract extension with ABC USD for the provision of WIOA In-School Youth Services, under the same terms and conditions as the original procurement, in the amount of \$400,000.



MEMORANDUM

DATE: September 26, 2024
TO: SELACO WDB Board of Directors
FROM: Yolanda L Castro, Executive Director 
RE: Ethics Training AB1234

At the June 23, 2016, Southeast Los Angeles County Workforce Development Board (SELACO WDB) meeting, it was announced that all board members are required to take a mandatory two-hour ethics training every two years to comply with AB1234. As of September 26, 2024, the following board members have completed the training:

Larry Wehage – expires 2025
Aaron Drake – expires March 26, 2025
Blanca Rochin – expires May 25, 2025
Belle Gomez – expires May 30, 2025
Richard LeGaspi – expires October 21, 2025
Connie Chan – expires January 29, 2026
Sergio Cueva – expires May 6, 2026
Michael Segura – expires August 9, 2026

For those who have yet to complete the training, you may do so using the online course at:

<http://localethics.fppc.ca.gov/login.aspx>

As a reminder, you must print the Certification of Completion provided at the end and submit to Carol Davis.


If you have any questions regarding the training, please contact Carol directly at the SELACO WDB.



MEMORANDUM

DATE: September 26, 2024

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Notice of Resignation

After a decade of dedicated service to the Southeast Los Angeles County Workforce Development Board (SELACO WDB), Kathryn (Kay) Ford has formally submitted her letter of resignation, marking her decision to retire. Her last day of service is scheduled for February 7, 2025. See attached.

Throughout her 10-year tenure, Kay has been an instrumental force within the organization, providing oversight and direction for the Employment and Training Panel (ETP) Project. In 2018, she expanded her responsibilities to include the IT Department, and by 2020, she supported leadership in successfully unifying all business-related programs under her leadership. Kay's extensive experience in program operations, coupled with her exemplary skills in personnel supervision and development, have been instrumental to the growth of the staff assigned to support her department.

In light of Kay's forthcoming retirement, I am actively collaborating with the leadership team to ensure a seamless transition of responsibilities. At the upcoming October Board meeting, we will present a comprehensive transition plan for the Board's review and approval, all aimed at preserving the momentum Kay has helped build in positioning our ETP, IT, and Business Services Departments.

September 4, 2024

Yolanda L. Castro
SELACO Executive Director
10900 E. 183rd Street
Cerritos, CA 90703

RE: Planned Retirement from SELACO

Dear Yolanda:

Please accept this advance notice of my planned retirement in February of 2025.


I am writing to inform you that after 10 years of service at SELACO, I have decided to retire from my position as Deputy Director. My last day of work is estimated to be February 7, 2025. It has been both a privilege and a pleasure to work with you and the rest of the amazing SELACO team. I am grateful for the opportunity to have helped hundreds of California corporations achieve their goals, through valuable corporate training. I am very proud of the work our Business Services and Technology Teams have accomplished.

I have learned much from your leadership and guidance Yolanda, and I appreciate your support and encouragement throughout the years. Your dedication to SELACO is unprecedented. SELACO is very fortunate to have you as their Executive Director.

I will miss working with the wonderful staff and you especially, but I am also looking forward to spending time pursuing my personal interests and maybe even an encore career in consulting work. I hope to hear about all the great future successes of SELACO. I am looking forward to watching from afar, the accomplishments of the new leadership in my Departments.

Thank you for everything you have done for me and for SELACO. I wish you and the Agency all the best in the years ahead.

Sincerely,




Kathryn "Kay" Ford



MEMORANDUM

DATE: September 26, 2024

TO: SELACO WDB Board of Directors

FROM: Yolanda Castro, Executive Director 

RE: 2024 Biennial Review Certification

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially to determine if any changes are needed.

The agency has not made any changes that would impact the filing requirements, therefore, the certification form will be completed and submitted with no amendments required at this time.

2024 BIENNIAL REVIEW CERTIFICATION FORM

Submit now or no later than October 1, 2024

Name of Agency: _____

Name of Agency Head: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Agency Code Officer: _____ Office Phone No.: _____

E-Mail Address: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

1. AN AMENDMENT IS REQUIRED (Check all that apply. You have 90 days to submit your changes):

Include new positions

- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

2. NO AMENDMENT IS REQUIRED.

(If your code has not been amended in more than five years, amendments may be necessary.)

Verification (to be completed EVEN if no amendment is required)

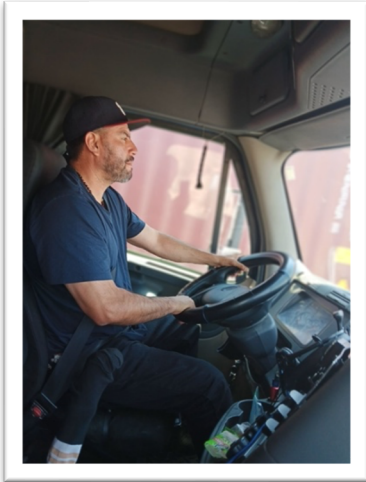
This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.

Signature of Agency Head or Designee

Date

All agencies must complete and return this notice even if no amendment is required, and regardless of how recently your code was approved or amended. Please submit this notice electronically no later than October 1, 2024 to COICODES-Desk@bos.lacounty.gov

PLEASE DO NOT RETURN THIS FORM TO THE FPPC



Mario Diaz, Lynwood

Workforce Challenge

After 18 months of experience working in traffic management, Mario faced a challenging situation that led to a 5-year hiatus from work. Despite his diligent efforts in both online and in-person job searches, he was unable to find employment. Mario was then referred to the Southeast Los Angeles County Workforce Development Board (SELACO WDB) in Cerritos by a partner agency for assistance in accessing job training opportunities and securing employment.

Workforce Solution

Following his enrollment with SELACO WDB and collaboration with his Career Development Specialist (CDS), Mario was provided with the opportunity to undergo training as a Class A Driver at the College of Instrument Technology (CIT) in Bellflower. SELACO WDB provided transportation assistance to ensure that Mario attended all his training sessions.

Workforce Outcome and Results

Following his training, Mario was successfully hired as an Instructor Assistant at CIT where he will be training others at a facility located in Long Beach. In addition, SELACO WDB assisted Mario with obtaining proper work attire for his new position. The role not only enables him to provide for his family, but also allows him to continue seeking even greater job opportunities. Mario's advice to others is simple yet powerful: "Never give up on yourself."